

**STATE OF CONNECTICUT**

DEPARTMENT OF PUBLIC HEALTH

**Blast Fax 11-08**

TO: Nursing Home Administrators

FROM: Barbara S. Cass, RN  
Section Chief  
Facility Licensing and Investigations Section  
410 Capitol Avenue  
Hartford, Connecticut, 06134

DATE: June 15, 2011

SUBJECT: Reportable Events – Requirements of PHC Section 19-13-D8t(g)

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Deborah Casinghino, Nurse Consultant, has assumed responsibility for reviewing Reportable Events that are submitted to the Department in accordance with the requirements of the Public Health Code of the State of Connecticut Section 19-13-D8t(g) Reportable event(s). Ms. Casinghino replaces Robert Kremer, who has retired.

This blast fax is being sent to you to clarify the requirements of the Public Health Code for notifying the Department of Reportable Events. Attached is information regarding the procedures to be followed for each classification of event including the specific telephone numbers to call as well as requirements for the submission of written reportable events and subsequent updates.

If you have any questions, please contact Deborah Casinghino, Nurse Consultant at (860) 509-7492 or Barbara Yard, Health Program Supervisor at (860) 509-7446.



Phone: (860) 509-7400  
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## Connecticut Department of Public Health Reportable Event Contact Information

<i>Classification</i>	<i>Description</i>	<i>DPH Contact Information</i>	<i>Written Report</i>
Class A	Event that has caused or resulted in a patient's death or presents an immediate danger of death or serious harm	<p>Immediate DPH notification by telephone</p> <p>Weekdays from 8:00 AM to 4:00 PM at (860) 509-7492</p> <p>Weekdays from 4:00 PM to 8:00 AM, evenings/ nights and holidays, please call the overnight line at (860) 509-8228 and leave a message.</p> <p>For a Class A incident that you determine to be of an urgent nature, on weekdays please call (860) 509-7492. If you receive a voice mail message, please press "0" or dial (860) 509-7400 and ask to speak to a supervisor. On weekends, evenings/ nights and holidays, please call (860) 509-8000 and ask to speak to the on-call duty officer</p>	<p>Incident report faxed to (860) 509-8369 or mailed to DPH within seventy-two hours.</p> <p>Follow-up reports relevant to the reportable event are to be submitted as often as necessary to inform the Department of significant changes in the status of affected individuals or changes in material facts originally reported. These reports shall be attached to a photocopy of the original reportable event report.</p>
Class B	Event that indicates an outbreak of disease or foodborne outbreaks, a complaint of patient abuse or an event that involves an abusive act to a patient by any person including verbal, mental, sexual or physical attack on a patient that may include the infliction of injury, unreasonable confinement, intimidation, or punishment	<p>Immediate DPH notification by telephone</p> <p>Weekdays from 8:00 AM to 4:00 PM at (860) 509-7492</p> <p>Weekdays from 4:00 PM to 8:00 AM, evenings/ nights and holidays, please call the overnight line at (860) 509-8228 and leave a message.</p> <p>For a Class B incident that you determine to be of an urgent nature, on weekdays please call (860) 509-7492. If you receive a voice mail message, please press "0" or dial (860) 509-7400 and ask to speak to a supervisor. On weekends, evenings/ nights and holidays, please call (860) 509-8000 and ask to speak to the on-call duty officer</p>	<p>Incident report faxed to (860) 509-8369 or mailed to DPH within seventy-two hours.</p> <p>Follow-up reports relevant to the reportable event are to be submitted as often as necessary to inform the Department of significant changes in the status of affected individuals or changes in material facts originally reported. These reports shall be attached to a photocopy of the original reportable event report.</p>

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<i>Classification</i>	<i>Description</i>	<i>DPH Contact Information</i>	<i>Written Report</i>
Class C	Event including but not limited to loss of emergency electrical generator power, loss of heat, loss of water system that will result in the evacuation of one (1) or more patients within or outside of the facility and all fires regardless of whether services are disrupted.	<p>Immediate DPH notification by telephone</p> <p>Weekdays from 8:00 AM to 4:00 PM at (860) 509-7492</p> <p>Weekdays from 4:00 PM to 8:00 AM, evenings/ nights and holidays, please call the overnight line at (860) 509-8228 and leave a message.</p> <p>For any fire and/or any incident that requires evacuation of one (1) or more residents within or outside the facility and any other Class C incident that you determine to be of an urgent nature, on weekdays please call (860) 509-7492. If you receive a voice mail message, please press "0" or dial (860) 509-7400 and ask to speak to a supervisor. On weekends, evenings/ nights and holidays, please call (860) 509-8000 and ask to speak to the on-call duty officer.</p>	<p>Incident report faxed to (860) 509-8369 or mailed to DPH within seventy-two hours.</p> <p>Follow-up reports relevant to the reportable event are to be submitted as often as necessary to inform the Department of significant changes in the status of affected individuals or changes in material facts originally reported. These reports shall be attached to a photocopy of the original reportable event report.</p>
Class D	Event that has caused or resulted in a serious injury or significant change in a patient's condition, an event that involves medication error(s) of clinical significance which for the purpose of this classification shall mean an event that adversely alters a patient's mental or physical condition	No telephone call to DPH is required	<p>Incident report faxed to (860) 509-8369 or mailed to DPH within seventy-two hours.</p> <p>Follow-up reports relevant to the reportable event are to be submitted as often as necessary to inform the Department of significant changes in the status of affected individuals or changes in material facts originally reported. These reports shall be attached to a photocopy of the original reportable event report.</p>
Class E	Event that has caused or resulted in minor injury, distress or discomfort to a patient.	No telephone call to DPH is required.	Written report of event at time of occurrence or discovery is to be maintained on file at the facility for review by the Department